

TECHNICAL WORK MAY NOT BEGIN PRIOR TO GO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR		CONTRACT NO./TASK NO.		JOB ORDER NUMBER	APPROF. FY
QSS Group, Inc.		NAS5- 99124	TASK NO. 63	562-259-20-23-89	99
TASK TITLE: (NTE 80 characters; include Project name) Multibeam Laser Altimeter (VCL) Parts Services					
APPROVALS: (Type or print name and sign)					
ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)		DATE	ORG CODE	MAIL CODE	PHONE
Scott Hull <i>[Signature]</i>		4/30/99	562	562	301-286-4157
BRANCH HEAD		DATE	CODE		PHONE
Robert Lebar <i>[Signature]</i>		4/30/99	562		301-286-6382
CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)		DATE	CODE		PHONE
Fred Huegel <i>[Signature]</i> Deborah A. Clark		4/30/99	568		301-286-2285
FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE? <small>(IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)</small>		CONTRACTING OFFICER'S QUALITY REP.		DESIGNATED FAM:	
<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES		Larry Moore			
The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reqs and Certs.				(To be completed by Contracting Officer) C.O. Requested Quote on: Date: MAY - 3 1999	
Contractor will develop specification or statement of work under this task for a future procurement.				<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	
Flight hardware will be shipped to GSFC for testing prior to final delivery.				<input type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	
Government Furnished Property/Facilities:				<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)	
Onsite Performance:				<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES If yes: <input checked="" type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL If partial, indicate onsite work in SOW by asterisk (*)	
Surveillance Plan Attached:				<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	
Highlighted Contract Clauses:				(to be completed by Contracting Officer)	
Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be May 3, 1999.					
INCENTIVE FEE STRUCTURE (check one) (See Contract NAS5-99124, Attachment K, Incentive Fee Plan)					
	No. 1	No. 2	<u>X</u> No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%
(To be completed by Contracting Officer)					
The target cost of this task order is \$ <u>14,251</u> .					
The target fee of this task order is \$ <u>914</u> .					
The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ <u>15,165</u> .					
The maximum fee is \$ <u>1,336</u> .					
The minimum fee is \$0.					
AUTHORIZED SIGNATURE:					
THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS".					
<i>[Signature]</i> SIGNATURE OF CONTRACTING OFFICER		10/4/99 DATE		Lorrie L. Eakin Contracting Officer TYPED NAME OF CONTRACTING OFFICER	
CONTRACTOR'S ACCEPTANCE:					
AUTHORIZED SIGNATURE			DATE		

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NAS5-

99124

TASK NO.

63

AMENDMENT

Applicable paragraphs from contract Statement of Work: Function 4F

STATEMENT OF WORK: (Continue on blank paper if additional space is required)

Provide parts engineering support for the VCL program including:

1. Review and provide inputs to program documents which speak to EEE and photonic parts and packaging hardware quality and reliability requirements.
2. Work with design engineers and scientists regarding planned parts usage and identify parts lists
3. Attend subsystem and related meetings to provide input regarding design, schedule or cost impacts on the parts program
4. Provide parts list reviews in accordance with Code 562 guidelines as parts lists become available (this to include GIDEP alert search).
5. Provide technical support for procurement documentation for EEE and photonic parts where applicable
6. Attend parts branch meetings to status and share information on the project parts program
7. Maintain controlled parts list electronically

PERFORMANCE SPECIFICATIONS:

Parts lists reviews in accordance with Code 562 guidelines.

Controlled parts list maintained electronically using Excel or Access software. List shall be updated monthly, and uploaded to EPIMS when significant changes have been made.

APPLICABLE DOCUMENTS:

None.

TASK END DATE: 2/29/00

MILESTONES/DELIVERABLES AND DATES:

Parts Lists Reviews (Item 4 above): 1 week following parts list being available

PERFORMANCE STANDARDS:

Schedule: On-time delivery/completion of the above
Technical: ATR's acceptance of the above

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Scott Hull, building 6, room S14